

## ERASMUS internships offer by the consortium EDUCA

### UNISER SOC. COOP. O.N.L.U.S.

<b>EMPLOYER INFORMATION</b>	
<b>Receiving organization (name, address)</b>	Uniser soc. coop. O.n.l.u.s. Piazzale della Vittoria 17, 47121 Forli (Fc), Italy
<b>Short Description of the organization/company</b>	<p>Uniser is a cooperative that provides services for learning mobility since 1998. The core activity is the design and organisation of experiences abroad for schools and training centers wishing to offer to their learners and staff internships and study visits in Europe.</p> <p>Uniser services answer to a growing need among organisations involved in vocational education and training: receiving technical support to integrate mobility in their curricula. The cooperative relies on a staff fully dedicated to design, manage, guidance and mentoring of mobility activities, working directly in contact with sending institutions, receiving companies and participants.</p> <p>Based on their needs, Uniser supports VET providers to:</p> <ul style="list-style-type: none"> <li>❖ structure their Erasmus+ projects in all the phases of the planning process,</li> <li>❖ define the destinations, involving and coordinating European partners and companies,</li> <li>❖ organise all inclusive mobility experiences in Italy through its network of companies</li> <li>❖ provide pre-departure trainings for participants and the recognition of skills and competencies acquired abroad,</li> <li>❖ offer follow-up and guidance to participants for a future work experience abroad through the programme Your First Eures Job.</li> </ul> <p>Uniser and its reliable network of European partners help vocational schools and training centre with all inclusive solutions to offer their students and apprentices life-changing mobility experiences.</p> <p>The cooperative is committed to be at the forefront of learning mobility. It has set up a research and development department aimed at innovating constantly his services.</p> <p>That happens through specific projects focused on transversal issues such as improving recognition of competences learned abroad by the students with new</p>

	tools and certifying the quality of the training experience provided by the hosting and sending companies.
<b>Number of employees</b>	27
<b>Year of foundation</b>	1998
<b>Contact person</b>	Eleonora Tagliavini
<b>Contact tel</b>	+39 0543 551311-+39 351 15 68 215
<b>Contact mail</b>	eleonora@uniser.net

<b>PLACEMENT INFORMATION</b>	
<b>City, State</b>	Forlì
<b>Description of activities the student will be involved in</b>	The volunteer will be involved in the activities linked to preparation, welcome, integration and mentoring of Erasmus+ participants, by administratively supporting our Services area in managing and organizing: welcome and goodbye activities pre-departure and on arrival trainings virtual mentoring accompaniments of students in companies paperwork about Erasmus documents organization of cultural visits The trainee will also support our Operational Secretariat Area, dealing with all the documents linked to the Erasmus+ projects, and our Administrative Area with regard to contracts.
<b>Department / Function</b>	Services
<b>Duration</b>	3 - 6 months
<b>Working Hours/Weekly Hours</b>	Full time (our full time is 32 hours per week)
<b>Help with finding Accommodation or any other Contributions or help from the organization</b>	Help with finding Accommodation
<b>Other</b>	

<b>REQUIREMENTS</b>	
<b>Trainee</b>	Student, graduate
<b>Computer skills</b>	Independent user of Google Drive support and Macintosh
<b>Oral and written language skills</b>	Proficient in English (the knowledge of other languages such as French and Spanish will be appreciated)
<b>Drivers license</b>	Not required
<b>Other requirements</b>	Experience as group leader or tutor for youngsters will be appreciated
<b>Work areas</b>	<ul style="list-style-type: none"> <li>• Education</li> <li>• Learning Mobility</li> </ul>

Experience of our participants are found on our website [www.educaops.eu](http://www.educaops.eu)  
For more information don't hesitate to contact your Erasmus coordinator or Educa o.p.s.