



# Internship at PASSNFLY

Barcelona · Internship

## Company profile:

PASSNFLY is a start-up company founded in 2012 based in central Barcelona, Spain.

PASSNFLY provides a digital solution for checking in to flights. It automatically checks in passengers to their preferred seat and sends the boarding pass to their phone. In this way, the passenger does not have to print out the paperwork, as the boarding pass can be displayed on their phone when they are arriving at the airport. Currently, we are cooperating with more than 200 airlines and still expanding.

We have start-up atmosphere, working as one big team, spending a lot of time together also after work. We have great integration meetings, watching movies or going to the beach. Always celebrating big occasions as Halloween, Christmas or Birthdays. Our team is young, dynamic and international. We are listening to the music in the office and laughing a lot. You will feel like a part of a big family.

## Tasks of the internship include:

1. **IT department:**
  - Description:
    - Product improvement
    - Responsibility of analytic tasks
    - Elaboration of sub-tasks in the project
    - Diagramming, technical documentation

- The Trainee will work in the team but also independently
- Minimum period of 6 months

- Requirements:

- OOP / AOP / TDD
- Python
- web development
- Knowledge of APIS
- SQL databases, i18n
- Linux and devops
- Development methodologies

- Nice to have:

- Flask / django
- Knowledge SQLAlchemy
- Knowledge of Celery
- Cache systems memcached redis etc.
- RabbitMQ / zeroMQ / activeMQ etc.
- Selenium

## **2. Operations Internship:**

- Description:

- Offering technical support
- Preparing reports
- Data research
- Scheduling
- Working on team projects
- Elaborating training materials
- System testing and bug reporting
- Managing office supplies
- Minimum period of 3 months

- Requirements
  - Good written and verbal communication skills
  - Research Skills
  - Awareness of business development
  - Fluent English Language

### **3. Administration/Business Management:**

- Description:
  - Managing and Supervising projects
  - Improving Project Management skills
  - Assistant management and financial planning
  - Preparing budgets for office equipment and supplies (weekly and monthly).
  - Taking care of company's KPIs and system coverage.
  - Preparing Reports for the Management
  - Supporting HR interns with team building and special occasions (birthdays etc) events
  - Minimum period of 3 months

### **4. Human Resource**

- Description:
  - Helping to schedule external operators' working hours.
  - Preparing procedures with HR Manager
  - Close cooperation with HR Manager
  - Recruitment of new interns.
  - Collecting documents necessary to sign the contract with employees and interns.
  - Managing the documents and files
  - Organizing team building and special occasions (birthdays etc) events
  - Minimum period of 3 months

## Skills to be acquired:

- Communication skills (both verbal and written).
- Awareness of business development.
- Collaboration within a team.
- Research skills.
- IT skills.
- Excel skills.

## What do we offer?

- Professional development in a dynamic company
- Interesting projects
- A young international team
- Regular meetings with the manager to receive feedback on your work
- Weekly team events
- Fruits, snacks and drinks
- Office in the city center, close to the beach